

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**DECEMBER 18, 2008**

Chr. Ray Steinke called the evening session of the Mecosta County Board of Commissioners to order at 7:00 P.M. in Commission Room 102 of the County Courthouse. All those present stood and recited the pledge of allegiance to the United States Flag.

Commissioners present on roll call: Chr. Ray Steinke, Vice-Chr. Jerry Williams, Kevin Courtney, Linda Howard, Ruth Hess, Eric O'Neil and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

J. Williams moved to approve the Agenda as presented. L. Howard supported; motion carried.

**APPROVAL OF MINUTES:**

E. O'Neil moved to approve the December 4, 2008 Board Minutes as presented. J. Williams supported; motion carried.

E. O'Neil moved to approve the 2009 Budget Hearing Minutes as presented. W. Routley supported; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Bob Fulmer, candidate for MCMC Board of Directors, introduced himself to the Board, explained his background, and what he could bring to the MCMC Board.

Gary Swier, candidate for the Planning Commission Board, introduced himself to the Board and explained what he could bring to the Planning Commission.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**6.1 2009 BOARD APPOINTMENTS**

Area Agency on Aging – 1 name submitted for 1 position

R. Hess moved to appoint William Routley to Area Agency on Aging Board. K. Courtney supported; motion carried.

Building Authority – 1 name submitted for 1 position

K. Courtney moved to appoint Janet Clark to the Building Authority Board. J. Williams supported; motion carried.

Brownfield Redevelopment Authority – 2 names submitted for 1 position.

Roll call vote: Paul Griffith – 4; Gary Schuberg – 3. Paul Griffith is appointed to the Brownfield Redevelopment Authority.

Building Board of Appeals – 6 names submitted for 5 positions

Roll call vote: John Todd – 7, Joe Bechaz – 6, Betty Goldammer – 2, Glenn Norton – 6, Kevin DeFever – 7, Gary Stout – 7. John Todd, Joe Bechaz, Glenn Norton, Kevin DeFever and Gary Stout are appointed to the Building Board of Appeals.

Central Dispatch – 2 names submitted for 1 County at-large position

Roll call vote: Hank Wayer – 5, Jerrilynn Strong – 2. Hank Wayer is appointed to the Central Dispatch Board.

Commission on Aging – 2 names submitted for 1 at-large position

R. Steinke stated that according to the COA bylaws the person appointed to the COA Board needs to represent 1 of the 4 quadrants of Mecosta County; Beth Krueger would not fall into the open quadrant as she lives here in the City of Big Rapids.

W. Routley moved to appoint Shirley Morse to the Commission on Aging. R. Hess supported; motion carried.

N. Michigan Substance Abuse – 1 name submitted for 1 position

J. Williams moved to appoint J. Todd to the Northern Michigan Substance Abuse Board. L. Howard supported; motion carried.

Public Works Board – 1 name submitted for 1 position

L. Howard moved to appoint William Routley to the Public Works Board. E. O'Neil supported; motion carried.

Central Dispatch – 1 name submitted for 1 City representative position

K. Courtney moved to appoint Peggy Brennan to the Central Dispatch Board. J. Williams supported; motion carried.

Commission on Aging – 1 name submitted for 1 Commissioner position

R. Hess moved to appoint William Routley to the Commission on Aging Board. E. O'Neil supported; motion carried.

Veterans Affairs – 1 name submitted for 1 position

L. Howard moved to appoint William Dennis to the Veterans Affairs Board. K. Courtney supported; motion carried.

Parks Commission – 4 names submitted for 3 positions

Roll call vote: Jerrilynn Strong – 3, Ron Nichols – 7, Jim Peek – 7, Beth Krueger – 4. Ron Nichols, Jim Peek and Beth Krueger are appointed to the Parks Commission Board.

Planning Commission – 5 names submitted for 3 positions

Roll call vote: Gary Stout – 6, Charles McCafferty – 7, John Strohkirch – 0, Gary Swier – 5, Jerrilynn Strong – 3. Gary Stout, Charles McCafferty and Gary Swier are appointed to the Planning Commission Board.

Zoning Appeal Board – 1 name submitted for 1 position

K. Courtney moved to appoint Sandee Farlow to the Zoning Appeal Board. L. Howard supported; motion carried.

### **SCHEDULED APPEARANCE:**

Wayne O’Neil appeared on behalf of the Hospital Board and discussed the following:

- There will be further discussion on the Spectrum merger issue at the Board Retreat in March
- Going to buy a new cardiac monitoring system, \$479,549 – current system is old, parts are not available; decrease in monitoring capabilities
- New CT scan machine will be purchased out of next years’ budget
- Renovation of Mecosta Health Services, moving the entranceway, adding office space, etc.; contract was awarded to DeFever Construction

Art Adleman added comments regarding the renovation of Mecosta Health Services.

### **NEW BUSINESS CONTINUED:**

#### **6.2 INVESTMENT POLICY AMENDMENT**

E. O’Neil moved to adopt the Investment Policy Amendment as presented. W. Routley supported; roll call vote 7 yeas, 0 nays; motion carried.

#### **6.3 M.C. RESOLUTION #08-25, IRS 414(h) “PICK UP” FOR 401(a)**

K. Courtney moved to adopt Mecosta County Resolution #2008-25, IRS 414(h) (2) “Pick Up” for 401(a) Defined Benefit Retirement Plan. E. O’Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

### **OTHER BUSINESS:**

Kevin Wood and Roger Harrison appeared on behalf of the Sheriff’s Department to discuss the “escape incident” and the design of the jail, which enabled the escape to occur.

K. Courtney gave some background on the design of the jail. To replace the skylights with the appropriate type of glass the cost would be \$20,000 per skylight, times 8. Instead, the jail is looking to replace the skylights by pouring the opening with concrete and installing 10 inch tubular skylights. Two bids were received for this work: \$18,850, and \$24,600.

K. Courtney moved to accept DeFever Construction's bid of \$18,850, with funds to come from Fund 245 - Building Improvement. R. Hess supported; roll call vote 7 yeas, 0 nays; motion carried.

W. Routley read an official public vote of confidence in the County Jail Corrections Officers. All County Commissioners concurred with the public vote of confidence. Paul Bullock will email the statement to Pioneer once received.

**NEW BUSINESS CONTINUED:**

**6.4 BUILDING DEPARTMENT STAFFING**

W. Routley moved to adopt the Building Department Proposal to balance the budget by reducing staff hours/wages as specified and increase all permit fees \$5, with a 10% increase in commercial, and adding a \$10 contractor registration fee (pd every 3 years). R. Hess supported; roll call vote 7 yeas, 0 nays; motion carried.

Paul Bullock requested that the 2 AFSCME positions being affected by this proposal be effective the 1<sup>st</sup> week in January.

**6.5 HOUSING REHAB CONTRACT AMENDMENT**

J. Williams moved to amend the Contract for Services between Mecosta County and Mid Michigan Community Action Agency, extending the agreement until the grant is done, and authorize the Chair to sign. L. Howard supported; roll call vote 7 yeas, 0 nays; motion carried.

**FINANCIAL MATTERS:**

Housing Rehab Report – Ann Gilbert

W. Routley moved to accept and place on file the Housing Rehab Report and pay one voucher in the amount of \$13,500 to Dave Callender Builders. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Chippewa Lake Drain Loan – Drain Commissioner

W. Routley moved to convert the terms of the loan for the Chippewa Lake Sanitary Drain to a fixed 5% loan with repayment in 2009 and 2010 from a special assessment on the 2009 summer and winter taxes. E. O'Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

Workers Comp Refund – Administrator

W. Routley moved that pro-rata refunds be made in the following amounts [from a \$68,710 Workers Compensation refund]: General Fund - \$49,699, Fund 210 EMS - \$12,664, Fund 249 Building Dept - \$680, Fund 508 Parks Commission - \$5,667. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Alterations/Various – Finance Officer

W. Routley moved to approve the budget alterations as presented from Fund #s 148, 151, 153, 215, 235, 243, 248, 261, 262, 267, 275, 301, 302, 426, 721 and Special Revenue Funds #s 210, 214, 215, 216, 232, 245, 249, 258, 264, 267, 289, 292, 294, 297. E. O’Neil supported; motion carried.

Budget Amendment/Medical Examiner – EMS Director

W. Routley moved to approve the budget amendment request from the Medical Examiner for additional funds in the amount of \$15,000 due to a large number of autopsies in 2008. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/Family Court/Juvenile – Juvenile Officer

W. Routley moved to approve the budget amendment request from the Juvenile Court for additional funds in the amount of \$8,000 due to a large number of Jury Trials in 2008. E. O’Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/District Court – Magistrate

W. Routley moved to approve the budget amendment request from the District Court for additional funds in the amount of \$12,500 to cover the unbudgeted sick leave payout when the former Magistrate retired. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/Appropriations – Administrator

W. Routley moved to approve the budget amendment request from the Administrator to increase the Appropriations line 101 999 999.320 Northern Michigan Substance Abuse Council by adding \$11,500 due to a larger than expected payout by the State on the Tri-County Convention Fund. E. O’Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/Animal Control – Undersheriff

W. Routley moved to approve the budget amendment request from the Undersheriff/Animal Control for additional funds in the amount of \$2,300 due to the new pay rates following the 2008 contract settlement. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/District Court Tether Fund 236

W. Routley moved to approve the budget amendment request from Fund 236 for \$800 in additional expenditures to cover the cost of additional drug testing kits. E. O’Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/Emergency Management Grant Fund 254

W. Routley moved to approve the budget amendment request from Fund 254 recognizing an additional \$963 in revenue and \$544 in expenditures. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/Correction Officer Training Fund 262

W. Routley moved to approve the budget amendment request from Fund 262 for \$672 in additional expenditures to cover the cost of the Corrections Academy in 2008. E. O’Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment/COA Funds 273, 274

W. Routley moved to approve the budget amendment requests from Fund 273 Meals Program for \$8,602 and Fund 274 Commission on Aging recognizing additional \$113,888 and \$44,978 in expenditures. J. Williams supported; roll call vote 7 yeas, 0 nays; motion carried.

Listed Vouchers -

W. Routley moved to pay the pre-approved vouchers in the amount of \$350,948.90 and approve and pay non-approved vouchers in the amount of \$52,916.09. E. O'Neil supported; roll call vote 7 yeas, 0 nays; motion carried.

### **COMMITTEE REPORTS:**

R. Hess reported attending Special Building & Zoning Meeting, Drain Commission Meeting, Mecosta Township Meeting, Special Sheriff & Jail Meeting, EMS and tonight's Commission Meeting.

K. Courtney reported attending Grant Township Meeting, Personnel Committee, Drain Commission, Colfax Township Meeting, Special Sheriff & Jail Meeting and tonight's Commission Meeting.

Personnel Committee:

K. Courtney moved to approve the proposal from Claudia Lennon/Commission on Aging to convert reception positions effective immediately. W. Routley supported; roll call vote 7 yeas, 0 nays; motion carried.

J. Williams reported attending Mid Michigan Community Action in Clare, Road Commission, Building & Zoning Meeting, Drain Commission, Presentation of Ice Mountain, Finance, Mid Michigan Community Local, EMS and tonight's Commission Meeting.

EMS:

J. Williams moved to approve the November contractual write-offs of \$25,600.91 and non-contractual write-offs of \$7,807.46. R. Hess supported; roll call vote 7 yeas, 0 nays; motion carried.

J. Williams moved that the 2009 MFR Incentive Program be distributed as requested by the MFR Board and that Morton Rescue be included in the program. R. Hess supported; roll call vote 7 yeas, 0 nays; motion carried.

J. Williams moved that Mr. Ladd be authorized to fill the Billing Specialist vacancy. R. Hess supported; motion carried.

J. Williams moved that Mr. Ladd be authorized to enroll in an I/C class at Baker College in Cadillac, which will enable him to provide significant training and testing services to MFR's and other local agencies. R. Hess supported; roll call vote 7 yeas, 0 nays; motion carried.

E. O'Neil reported attending City/Artworks Board Meeting, FSU President's Reception, Artworks Reception, Finance Meeting, MCDC and tonight's Commission Meeting.

L. Howard reported attending Michigan Works, FSU President's Reception, Park Board Meeting, MCDC Board, Region 8 Meeting in Pierson, Wheatland Township Meeting, Timberland Meeting in Grand Rapids, Hospital Board Meeting and tonight's Commission Meeting.

W. Routley reported attending Drain Meeting, Plan Board, Youth Attention Center, Building & Zoning Meeting, FSU President's Reception, Artworks Reception, County Christmas Party, Finance Meeting, Commission on Aging, Sheriff & Jail Meeting and tonight's Commission Meeting.

R. Steinke reported attending Drain Commission, Central Dispatch, Hinton Township Meeting, Personnel Meeting, Aetna Township Meeting, Region 8 Meeting, Christmas Party, MOTA, Finance Meeting, LEPT, Risk Control, EMS and tonight's Commission Meeting.

**ADMINISTRATORS REPORT:**

Paul Bullock reported on the following:

- COA received a check in the amount of \$10,000 to the Senior Center Board of Directors from Shaw & Betty Walker Foundation.
- MACC legislative conference is Feb 8<sup>th</sup> through the 10<sup>th</sup>; requests permission for Board members & himself to attend.

R. Hess moved to allow Paul Bullock and Board members permission to attend the MACC Conference. W. Routley supported; roll call vote 7 yeas, 0 nays; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Art Adleman reported that in addition to the \$10,000 donation to Commission on Aging, \$39,000 was donated to the Hospital. The Hospital is looking to purchase digital mammography machines.

R. Hess thanked the Board of Commissioners for a wonderful 2 years.

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

R. Hess moved to accept and place on file Minutes & Reports #1-6 and Resolution #1. L. Howard supported; motion carried.

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**ADJOURNMENT:**

W. Routley moved to adjourn to the next regular scheduled meeting or call of the Chair. E. O'Neil supported; motion carried. Meeting adjourned at 8:46 P.M.

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Marcee M. Purcell, Mecosta County Clerk and  
Clerk of the Mecosta County Board of Commissioners

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Raymond Steinke, Chair of the  
Mecosta County Board of Commissioners