Mecosta County - **Building Department**
14485 Northland Dr. / Big Rapids, MI 49307
Phone: **(231) 592-0105** / FAX: (231) 592-0176

Manufactured Home Built to **HUD STANDARDS on Private Property**

1. Completed Permit **Application & Zoning Clearance**

2. **Certification of HUD standards** compliance with copy of certificate of origin, title or letter from manufacturer. Must comply with the 1994 HUD construction and safety standards (which allows manufactured homes constructed after 1-1-84 equipped with fire sensors/smoke detectors, GFCIs in kitchens and bathrooms, egress windows in bedrooms and drywalled furnace rooms, as evidenced by the home's title, certificate of origin, letter from manufacturer or, if necessary, by the County Building Inspector.

3. **Two (2) sets of plans**, to include:
   a. Unit Floor Plan
   b. Foundation drawings (basement, crawl space or piers and apron)
   c. Required exit detail (front porch, steps, deck)
   d. Unit anchoring Model #, Manufacturer and Spacing
   (Model # & Manufacturer may be filled out on the application)

4. Copy of signature **identification** (drivers license or builders license)

5. **Septic & Well Permit and/or B.P.A.** approval from the Health Dept. located in this building - **231-592-0178**
   (Chippewa Lake sewered area must provide written Twp. Approval before a permit can be provided)

6. **Soil Erosion Permit** from Drain Commissioner
   Necessary ONLY IF you are building within 500' of water, lakes, rivers or streams, etc.
   In this Building, through Public Health Dept, then use door to the left to access Drain Comm.
   231-592-0103

7. **Driveway Permit** from the County Road Commission
   Necessary ONLY IF a driveway needs to be put in.
   120 Dekraft St.
   Big Rapids, MI 49307
   231-796-2611

Please Note:

Electrical, Mechanical* & Plumbing permits must be individually obtained.

**Permit for propane Tank Sets must be obtained by the Propane Company and must be finalized before your Certificate of Occupancy (C of O) will be issued by this office.*

Please visit our website at: **www.co.mecosta.mi.us**

6/28/2007